

Regional Board Open Minutes

Royal College of Nursing South-West Regional Board

Minutes of Meeting held on

Thursday 21st September 2023

Open Minutes

In Attendance

VB - Vicky Brotherton

JJ - Jeanette Jones

EH - Emma Hallam

MS - Matthew Stewart

AT - Ashleigh Taylor

CB - Colin Baker

Board Chair & Plymouth Member

Council Member & Greater Bristol Branch

Staff in Attendance

Lucy Muchina (LM)

Tony Aspinall (TA)

Steven Robertson (SR)

Tracey Roberts (TR)

Guests/other members

<p>Item 1. 1:05pm</p>	<p>Welcome & apologies for absence <i>Vicky Brotherton, Board Chair South West Region</i></p> <ul style="list-style-type: none"> • VB welcomed everyone to this open session. VB asked all present to introduce themselves. • Apologies: Leonore Newson, Jason Duckworth, Jade Hunt, NG, KB, NS
<p>Item 2.</p>	<p>Minutes and actions from the previous meeting <i>Vicky Brotherton, Board Chair South West Region</i></p> <p>2.1 To agree accuracy of the minutes – all agreed that an accurate record.</p> <p>2.2 To review the actions from the last meeting – n/a</p> <p>2.3 Matters arising not covered by the agenda – none.</p>

Item 3. **Key messages from closed session of the board meeting**
Vicky Brotherton, Board Chair South West Region

VB informed all that meeting (closed session) was not quor2 re:

	<p>evaluators. Build on work done in Plymouth and Bristol Branches and to look at situation with Band 5/6s.</p> <p>VB asked if any questions? None.</p> <p><u>5.2 Safe Staffing update (Natasha Goswell)</u> NG not able to attend so no report. LM gave brief update on Nursing Workforce Standards (NWS) work and progress. Asked all to encourage members to sign up as NWS champions.</p>
<p>Item 6.</p>	<p>Consultation Items</p> <p>None.</p>

Item 7.

Communications

Tracey Roberts, RCN South West Communications Manager

7.1 Communications Report

TR gave a summary update.

Thrutext - effective communication tool and cost-effective. £0.003p a text, £7.00 bill for a Wiltshire Health & Care (WHC) event recently.

Bulk email - similar to above. Now have very good reporting and statistical analysis tools. Has helped resolved some issues with confirmation of sending, bounce-back emails etc.

Item 9.

Council Report

Jeanette Jones, Council Member South W

	<p>Nothing discussed.</p> <p>10.5 Reps Committee VB pleased that Joint Reps (in October) was reinstated to the Reps Committee.</p>
<p>Item 11.</p>	<p>Items from Governance</p> <p>11.1 Regional Board Elections Open now, run until later this year. Terms to 31/12/2024, two positions to be elected. Elections to be staggered so half of the Board is elected every 2 years.</p> <p>11.2 Regional Board Dates 2024 Board/Branch Development Day planned for 11/01/2024 to take into account new Board members from 01/01/24. JJ asked if the Board meeting could be before the first Council meeting? TA replied that already considered. TA will add an item to the Board Agenda for next year - <i>Points for consideration to Council</i></p> <p>DF had a query over Branch AGM nominations, should the pre-nomination form be sent in before the AGM? TA replied not necessarily, 90% of Branch nominations are done at the AGM, no need for the pre-form.</p>
<p>Item 12.</p>	<p>Any Other Business <i>Vicky Brotherton, Board Chair South West Region</i></p> <p>12.1 Regional Board meeting November 2023 (Teams) VB reminded all of online (Teams) Board meeting in November 2023. VB suggested considering funding for HCSW event?</p> <p>12.2 Black History Month update TA and LM gave an update on progress of upcoming events across the region. Events are to be aimed at all staff and to have an RCN presence and support across the whole region.</p>

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Date of next meeting: 2023

Membership: Colin Baker, Kirsten Bland, Vicky Brotherton (Chair), Nicholas Browning, Cathy Ellingford, Emma Hallam, Natasha Goswell (Vice-Chair), Jeanette Jones (Council Member - South West), Netty Snelling, Matthew Stewart, and Ashleigh Taylor