Terms of Reference: International Committee

- 1. Name of Committee The Royal College of Nursing International Committee.
- 2. Purpose

The RCN Council has established the International Committee in

- f) To lead on the delivery of RCN profile work for international celebration and awareness activity, promoting the role of the RCN in the international arena and demonstrating what the RCN does and can do.
- g)

strategic policy and practice priorities.

- 4.5 Formal minutes of meetings of the Committee will be included in Council papers for information. Associated papers will be made available to Council at their request through the Chair of Council.
- 4.6 At the request of Council, the Chair of the International Committee will attend a designated section of Council meetings to deliver regular International Committee updates.
- 5. Meetings and quorum
- 5.1 The International Committee will meet at least three times during the year. The dates of the meetings shall be agreed by RCN Council in the year preceding that in which the meetings are to be held.
- 5.2 The quorum necessary for the transaction of business is six members.
- 5.3 The rules and procedures in the apply to this Committee.
- 6. Membership
- 6.1 There shall be no more than 13 members of the Committee as follows:
  - The RCN President
  - No more than 12 appointed members to include: 1 x nursing support worker member 1 x student member

In addition a member of the Trade Union Committee and a member of the Professional Nursing Committee shall attend the meetings as observers.

- 6.2 Further eligibility requirements are set out in the and in the specific appointment procedure for each process which is held.
- 7. Observers
- 7.1 Observers may attend meetings at the discretion of the Chair and the agreement of the Committee. Observers can speak and/or participate in the meeting only with the permission of, or at the request of, the Chair.

- 7.2 Individuals attending in observer status will receive those papers relating to the areas relevant to their observer role.
- 8. Election/appointment to the committee
- 8.1 Elections/appointments to the committee will be conducted in accordance with the and with the specific procedure for each election/appointment.
- 8.2 Elections/appointments will be made based on expertise and experience in international matters.
- 9. Terms of office
- 9.1 Terms of office will be for a period of four years.
- 9.2 The shall apply in respect of serving more than one term.
- 10. Mid-Term (casual) vJET000 189.904 490.63 Tm0 g≴iT02s10 595.32 841.92 re₩hB/F11

- 12.1 The lead Executive Director will be the Chief Nursewho will ensure support and advice to the Committee from that directorate as appropriate.
- 12.2 Committee members and staff will work together positively and constructively, in I the purposes of the Committee and within the Operating Framework\*\*.
- 12.3 In the unlikely situation where key professional advice presented by staff is not accepted by the Committee, the advice, and reasons for not accepting the professional advice will be fully documented in the minutes of the meeting. Should the responsible director conclude this position poses a risk to the organisation and its members, the circumstances will be brought to the attention of the General Secretary/Chief Executive who will assess the seriousness of the position and advise the Chair of Council accordingly. Should a resolved position not be reached the matter will be escalated to Council for a determination on the way forward.
- 12.4 The Director of Governance Support will ensure Secretariat support from the Governance team.
- 13. Removal from the Committee
- 13.1 A Committee member may be removed before the end of their term of office on the grounds if they:
  - a) have exceeded their powers in a way that is detrimental to the RCN
  - b) have failed to discharge their duties
  - C)
- Respect Charter
- d) have acted in a manner likely to bring the RCN into disrepute
- e) they have failed to attend three consecutive meetings (excluding special ad hoc meetings)
- f) have any active cautions from the NMC, or other regulator, against their name, are currently subject to any NMC, or to any ongoing disciplinary proceedings with any of their employers or professional disciplinary proceedings before the NMC or another regulator.
- g) are subject to ongoing disciplinary proceedings in respect of any role they hold at the RCN and/or currently subject to any RCN disciplinary sanction.

13.2 The processes for such removal will be in accordance with the Member Resolution policy.

Agreed by International Committee on:21 April 2023Approved by Council on:22 June 2023

These Terms of reference will be reviewed annually at the first meeting of the Committee of the calendar year.

They should be read in conjunction with the s\*\* and other documents referred to above.